

BALMER LAWRIE & CO. LTD.

**Details of Familiarization Programmes imparted to
Shri Anil Kumar Upadhyay, Independent Director**

A. Details of Familiarization Programmes imparted to Shri Anil Kumar Upadhyay, Independent Director during the Financial Year 2019-2020 (from the date of appointment i.e. 18th July, 2019 to 31st March, 2020)

SI No.	Date	Details of Familiarization Programme	Number of hours spent in such programme
1.	13 th August, 2019	<p>The following documents were provided and explained to the Director for his understanding:</p> <ul style="list-style-type: none">- Memorandum of Association- Articles of Association- Annual Reports of the previous years- Code of Conduct for Board Members and Senior Management.- Code of Conduct to regulate, monitor and report Trading by Insider.- Website of the Company.- Board Minutes of the previous meetings- Various Codes and Policies of the Company <p>The Chairman & Managing Director gave an overall view of business of Balmer Lawrie & Co. Ltd., the industry to which the Company belongs and other related matters.</p>	2 hours
2.	17 th September, 2019	Visit to factory of Strategic Business Unit – Greases and Lubricants of Balmer Lawrie & Co. Ltd. at Kolkata	2 Hours
3.	21 st January, 2020	Visit to IP- Silvassa Plant of Balmer Lawrie & Co. Ltd.	2 hours

- i. Number of programmes attended by Shri Anil Kumar Upadhyay, Independent Director during the Financial Year 2019-2020 (from the date of appointment i.e. 18th July, 2019 to 31st March, 2020) – 3 (Three)
- ii. Number of hours spent by Shri Anil Kumar Upadhyay, Independent Director during the Financial Year 2019-2020 (from the date of appointment i.e. 18th July, 2019 to 31st March, 2020) in attending such programme – 6 Hours

B. Details of Familiarization Programmes imparted to Shri Anil Kumar Upadhyay, Independent Director during the Financial Year 2020-2021:

- i. Number of programmes attended by Shri Anil Kumar Upadhyay, Independent Director:
 - a. During the Financial Year 2020-2021 – Nil
 - b. Cumulative basis till date – 3 (Three)
- ii. Number of hours spent by Shri Anil Kumar Upadhyay, Independent Director in attending such programme:
 - a. During the Financial Year 2020-2021 - Nil
 - b. Cumulative basis till date – 6 Hours

C. Details of Familiarization Programmes imparted to Shri Anil Kumar Upadhyay, Independent Director during the Financial Year 2021-2022:

SI No.	Date	Details of Familiarization Programme	Number of hours spent in such programme
1.	3 rd September, 2021	Visit to Visakhapatnam Port Logistics Park Limited – Temperature Controlled Warehouse at Visakhapatnam	2 hours

- i. Number of programmes attended by Shri Anil Kumar Upadhyay, Independent Director:
 - a. During the Financial Year 2021-2022 – 1
 - b. Cumulative basis till date – 4 (Four)
- ii. Number of hours spent by Shri Anil Kumar Upadhyay, Independent Director in attending such programme:
 - a. During the Financial Year 2021-2022 – 2 Hours
 - b. Cumulative basis till date – 8 Hours

D. Details of Familiarization Programmes imparted to Shri Anil Kumar Upadhyay, Independent Director during the Financial Year 2022-2023*:

i. Number of programmes attended by Shri Anil Kumar Upadhyay, Independent Director:

a. During the Financial Year 2022-2023 – Nil

b. Cumulative basis till date – 4 (Four)

ii. Number of hours spent by Shri Anil Kumar Upadhyay, Independent Director in attending such programme:

a. During the Financial Year 2022-2023 - Nil

b. Cumulative basis till date – 8 Hours

****Note: Shri Anil Kumar Upadhyay had ceased to be an Independent Director of the Company with effect from 12th July, 2022.***