

**BALMER LAWRIE & CO. LTD.**

**Familiarization Programme for Independent Director**

<b>Date</b>	<b>Name &amp; Designation of the Director</b>	<b>Details of Familiarization Programme</b>
13 August 2019	Shri Anil Kumar Upadhyay (Independent Director)	<p>The following documents were provided and explained to the Director for his understanding:</p> <ul style="list-style-type: none"><li>- Memorandum of Association</li><li>- Articles of Association</li><li>- Annual Reports of the previous years</li><li>- Code of Conduct for Board Members and Senior Management.</li><li>- Code of Conduct to regulate, monitor and report Trading by Insider.</li><li>- Website of the Company.</li><li>- Board Minutes of the previous meetings.</li><li>- Various Codes and Policies of the Company</li></ul> <p>The Chairman &amp; Managing Director gave an overall view of business of Balmer Lawrie &amp; Co. Ltd., the industry to which the Company belongs and other related matters.</p>