

**BALMER LAWRIE & CO. LTD.**

**Details of Familiarization Programmes imparted to  
Shri Bhagawan Das Shivahare, Independent Director**

**A. Details of Familiarization Programmes imparted to Shri Bhagawan Das Shivahare, Independent Director during the Financial Year 2019-2020 (from the date of appointment i.e. 18<sup>th</sup> July, 2019 to 31<sup>st</sup> March, 2020)**

<b>SI No.</b>	<b>Date</b>	<b>Details of Familiarization Programme</b>	<b>Number of hours spent in such programme</b>
1.	17 <sup>th</sup> September, 2019	<p>The following documents were provided and explained to the Director for his understanding:</p> <ul style="list-style-type: none"><li>- Memorandum of Association</li><li>- Articles of Association</li><li>- Annual Reports of the previous years</li><li>- Code of Conduct for Board Members and Senior Management.</li><li>- Code of Conduct to regulate, monitor and report Trading by Insider.</li><li>- Website of the Company.</li><li>- Board Minutes of the previous meetings</li><li>- Various Codes and Policies of the Company</li></ul> <p>The Chairman &amp; Managing Director gave an overall view of business of Balmer Lawrie &amp; Co. Ltd., the industry to which the Company belongs and other related matters.</p>	2 hours
2.	17 <sup>th</sup> September, 2019	Visit to factory of Strategic Business Unit – Greases and Lubricants of Balmer Lawrie & Co. Ltd. at Kolkata	2 Hours

- i. **Number of programmes attended by Shri Bhagawan Das Shivahare, Independent Director during the Financial Year 2019-2020 (from the date of appointment i.e. 18<sup>th</sup> July, 2019 to 31<sup>st</sup> March, 2020) – 2 (Two)**

- ii. Number of hours spent by Shri Bhagawan Das Shivahare, Independent Director during the Financial Year 2019-2020 (from the date of appointment i.e. 18<sup>th</sup> July, 2019 to 31<sup>st</sup> March, 2020) in attending such programme – 4 Hours

**B. Details of Familiarization Programmes imparted to Shri Bhagawan Das Shivahare, Independent Director during the Financial Year 2020-2021:**

- i. Number of programmes attended by Shri Bhagawan Das Shivahare, Independent Director:
  - a. During the Financial Year 2020-2021 – Nil
  - b. Cumulative basis till date – 2 (Two)
- ii. Number of hours spent by Shri Bhagawan Das Shivahare, Independent Director in attending such programme:
  - a. During the Financial Year 2020-2021 - Nil
  - b. Cumulative basis till date – 4 Hours

**C. Details of Familiarization Programmes imparted to Shri Bhagawan Das Shivahare, Independent Director during the Financial Year 2021-2022:**

- i. Number of programmes attended by Shri Bhagawan Das Shivahare, Independent Director:
  - a. During the Financial Year 2021-2022 – Nil
  - b. Cumulative basis till date – 2 (Two)
- ii. Number of hours spent by Shri Bhagawan Das Shivahare, Independent Director in attending such programme:
  - a. During the Financial Year 2021-2022 - Nil
  - b. Cumulative basis till date – 4 Hours

**D. Details of Familiarization Programmes imparted to Shri Bhagawan Das Shivahare, Independent Director during the Financial Year 2022-2023\*:**

- i. Number of programmes attended by Shri Bhagawan Das Shivahare, Independent Director:
  - a. During the Financial Year 2022-2023 – Nil
  - b. Cumulative basis till date – 2 (Two)

ii. Number of hours spent by Shri Bhagawan Das Shivahare, Independent Director in attending such programme:

a. During the Financial Year 2022-2023 - Nil

b. Cumulative basis till date – 4 Hours

*\*Note: Shri Bhagawan Das Shivahare had ceased to be an Independent Director of the Company with effect from 12<sup>th</sup> July, 2022.*